मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اُر دویو نیورسی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

ARTS & SCIENCE COLLEGE FOR WOMEN, BUDGAM, KASHMIR

No. MANUU/ASCW/F.03/2016-17/	23 rd December, 2016
То	

Sub: MANUU – ASCW – Supply and installation of Computers & Printers at MANUU, Arts & Science College for Women, Budgam, Kashmir – Limited Tender Enquiry – Reg.

Sir,

The University intends to supply and installation of Computers & Printers for MANUU, Arts & Science College for Women, Budgam, Kashmir as per the specifications mentioned below from the original manufacturer / authorized dealer only. You are requested to submit quotations in sealed envelope along with **EMD of Rs.10,000/-** (Exemption as per GoI norms will be considered) as per Annexure-I on a printed letter head of the firm on or before 10.01.2017 by **3.00 p.m.** The tender will be opened on the same day at **3:00 p.m.** in the presence of prospective bidders.

Specification of Computers & Printers:

Sl.	Particulars	Qty.
1.	Desktop Computer:	05
	All in one Desktop Computer with preloaded Operating System	
	Item description, configuration:Intel Core i3, Operating System: Microsoft	
	Windows 8.	
2.	HP Laserjet P1108	02

Terms & Conditions:

- 1. Price's are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words/ lowest amount will be taken as valid.
- The bidder should be a direct manufacturer or authorized dealer of the above items. The firm shall submit authorization dealership certificate along with the bid failing which the bid will be rejected.
- 3. Incomplete Bids in any respect are liable to be rejected.
- 4. The bid must mention the specifications as per the **Annexure I** and to submit the sample as required by the University.
- 5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
- 6. The supply of said items has to be made within a period of <u>two weeks</u> from the date of receipt of Purchase Order, 2% cost of the whole supply for every week as late supply will be deducted from the bill/EMD to the maximum of 10% after which the order will remain cancelled. In case, if the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.

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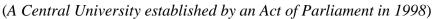
- 7. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of six months or may be extended for twelve months.
- 8. The amount quoted should include all the charges including taxes, transportation, etc.
- 9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
- 10. Conditional bids are not accepted.
- 11. If any manufacutirng defect is found till three years for computers/ one for Printer / warranty period from the date of supply, the firm should replace the part / item on their own cost within one week from the date of such compliant.
- 12. The University reserves all the rights to place the order **items wise** with the firm quoted L-1 rates.
- 13. The firm should submit EMD of Rs.10,000/- (Exemption as per GoI norms will be considered)
- 14. The L-1 firms should submit 10% value of Purchase Order as Performance Guarantee in the form of D.D / Fixed Deposit (Joint Account) / Bank Guarantee in favour of MANUU which will be released after 60 days after fulfilling of all tender obligations.
- 15. For any query/clarification, you may contact Arts & Science College for Women, Budgam,Kashmir (Ph.No.9419015243).
- 16. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
- 17. In case of any dispute, Hyderabad/Srinagar will be the Jurisdiction. The Registrar/Principal, ASCW, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both parties.

I/c Principal (MANUU, ASCW)

Gachibowli, Hvderabad – 500 032



MAULANA AZAD NATIONAL URDÜ UNIVERSITY







Annexure-I (Price Schedule)

Sl.	Particulars	Make	Qty	Unit Price	Total (inclusive of all)
1.	Desktop Computer:				
	All in one Desktop Computer with preloaded				
	Operating System				
	Item description, configuration:Intel Core i3,				
	Operating System: Microsoft Windows 8.				
2.	HP Laserjet P1108				

Place	:	Signature of the authorized
Date	:2017	representative of the firm with stamp